

## Hello There,

I am seriously counting down the days until I can put my out-of-office auto-responder on. I might have to Google instructions on how to do this as it's been so long since I've done a hard close and told the world I was not available.

I have always offered priority to my team taking holidays, but this year I couldn't do that and ended up negotiating they go on leave when I come back. I am grateful to them that they understood how important it was for me to switch off.

Last week I took part in the IPA Women in Practice Leadership lunch. Throughout that session, a slide appeared on my screen by international speaker Heidi Denning. Within seconds of reading those bold words, I knew that I had made the right decision to prioritise my holiday needs first.

**“Let's give the world the BEST of you, instead of what is left of you”**

This statement articulates precisely when someone says to you, put your oxygen mask on first. It means that if we don't prioritise us, then all the best things about us slowly disappear.

Read more from **Chief Accounting Technician, Liette Calleja** [here](#).

Check our [eNews & Views](#) page for previous newsletters.

## In our Newsletter this Month

- [FWO Respect at Work Reforms](#)
- [Employers Alerted to Anti-Violence Duties by AB Phillips](#)
- [ATO Changes to Activity Statements](#)
- [Business.gov.au Emergency Management Plan](#)
- [TPB Supervisory Arrangements Updated](#)
- [TPB New CPE Requirements for BAS Agents from 1 July 2022](#)
- [What Are You Planning to Do Differently in 2022?](#)
- [AAT IPA Office Christmas Closure](#)

## Important News

- [Bookkeeping for Christmas can be tricky!](#)
- [New ATO tax practitioner assistance service](#)
- [Stapled super applies to contractors](#)

- [ATO phone and email scams](#)

## AAT Website

- [Looking for something?](#)



## Unique, Flexible, and Global

The program is self-paced and for a short time is available exclusively to our IPA and AAT members at the price of \$99 (plus \$40 application fee).

Learn more about this course now and make use of this one time offer before December 31!

## AAT Australia Member Event

**Please note:** there is no December Tech Talk; see you in January!

**January Tech Talk: Simplifying Expense Management with DiviPay Virtual Corporate Cards**

**Date:** Thursday 27 January | **Time:** 12:30pm - 1:30pm AEDT | **CPD Hours:** 1

[More Information >](#) or [Book Now >](#)

**Online Discussion Groups**

**Date:** Thursday 20 January 2022 | **Time:** 5:00pm - 6:00pm AEDT | **CPD Hours:** 1

[Book Now >](#)

**Date:** Wednesday 2 February 2022 | **Time:** 4:00pm - 5:00pm AEDT | **CPD Hours:** 1

[Book Now >](#)

**In Case you Missed It**

**November Tech Talk: Xero Practice Management Tools for Your Bookkeeping Business**

[Watch Now >](#)

## What is going on in the Industry

- [The Successful Bookkeeper Podcast](#)
- [Lunch & Learn with Accounting Apps](#)
- [ATO Tax Professionals Conversations Webcasts](#)
- [ATO Open Forums](#)
- [ATO Tax in Voice Podcast](#)
- [ATO TV](#)
- [TPB Webinars](#)

## Upcoming ATO Scheduled Maintenance

**Weekly System Maintenance**

- **Tuesday 11:30pm AEDT to Wednesday 7:00am AEDT**
- **Thursday 11:30pm AEDT to Friday 7:00am AEDT**
- **Saturday 11:30pm AEDT to Sunday 7:00am AEDT**

## December

- **Monday 27 December 2021 11:30pm AEDT to Tuesday 4 January 2022 7:00am AEDT**

**Please note:** that online services for agents, Australian Business Register, Australian Business Registry Services, Standard Business Reporting including Practitioner Lodgment Service and Single Touch Payroll and other online services will be unavailable during this time.

[ATO – Upcoming scheduled maintenance](#)

## Feedback

AAT welcomes your feedback. Please share your thoughts and ideas, let us know what your concerns are as well as the support and CPD that you need, so that we can deliver the best possible outcome for all of our AAT community. [Contact us](#)

### AAT Australia Bookkeepers Support Group

Join the [AAT Australia Facebook](#) group for sharing information and getting help from colleagues. Talking with colleagues can really help us work things out, whether it's a curly bookkeeping question or whether it's needing a sounding board for help with a difficult situation; you don't have to operate in total isolation.

**CPD ONLINE**  
Simple and flexible options

